A Patient's Guide: Adding Additional Family Members to a MyCareCorner Registered Account

If you have registered or have an existing MyCareCorner account, you can then gain access to health records for your family members (spouse, children, and/or parents) with an invitation from the provider (hospital or clinic). Use the invitation link to select the health record to associate with your account.

> **NOTE** *It is important to note that multiple patients can be set up under one account (or email address/password combination) so that spouses and/or children can be accessed from a single account holder.*

1. Once you receive the registration invitation for MyCareCorner, click the link in the email or enter the URL (from the printed invitation) into the address bar of your internet browser.
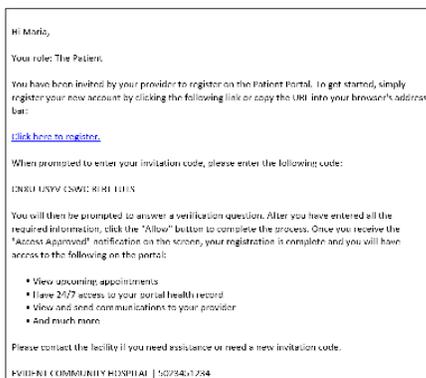
Email Invitation
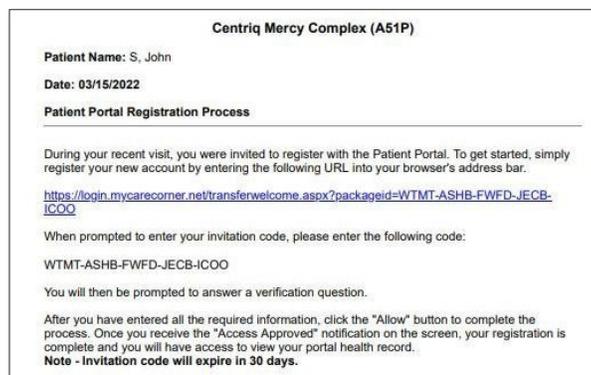
Printed Invitation

2. The MyCareCorner page is launched. Click **Continue**.

3. To confirm the identity of the family member, enter the family member's date of birth and click **Next**.
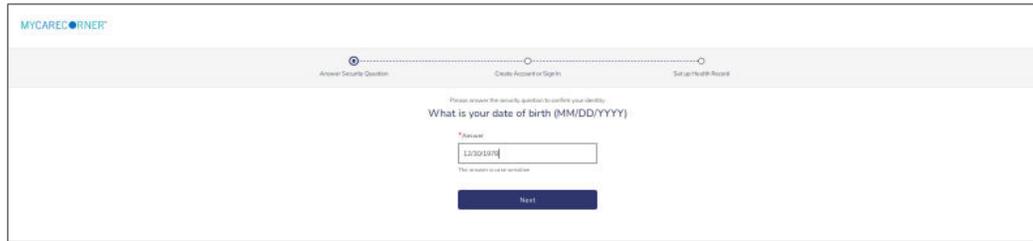
4. A question is displayed: ***Do you already have a MyCareCorner account?*** Select **Sign in to existing account**.

5. The Sign in to Your Account screen is displayed. Enter your **Email** and **Password** and click **Sign In**. If you have enabled Two-factor authentication (2FA), select to receive your verification code to your email address or mobile number. Then, click **Send Verification Code**. The Code Verification screen is displayed. Enter the code in the field provided and click **Login**.
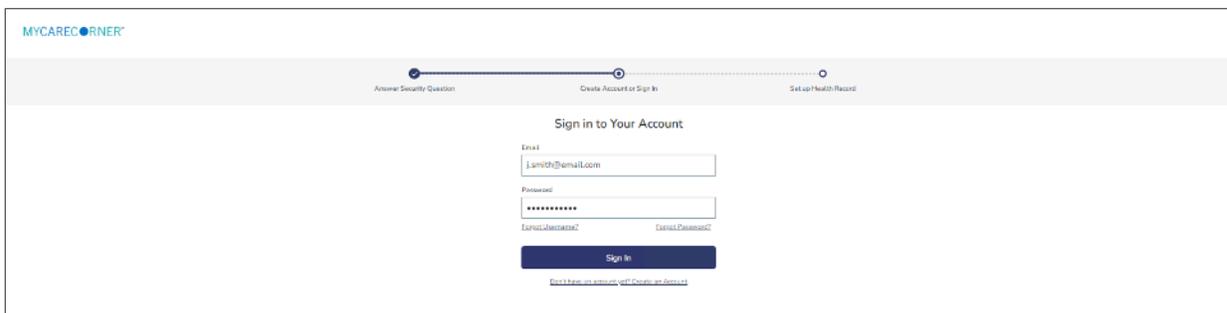
6. The Set up Health Record screen is displayed. Enter first and last name, relationship to you, sex, and DOB of the record you wish to add. Enter the characters in the gray box and click **Next**.

7. The confirmation screen is displayed listing the name of the account owner and the health information they are adding.

8. Click **Authorize**.

9. The Home page is displayed listing the health records you now have access to.
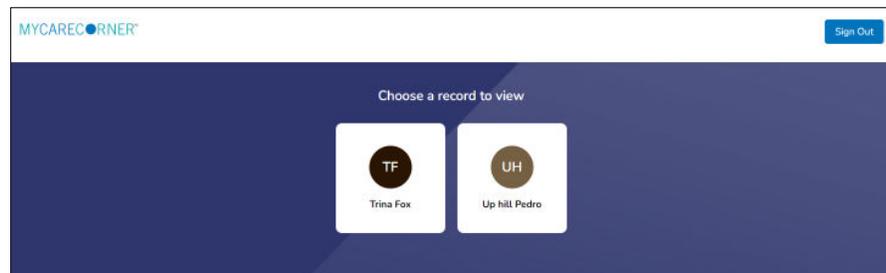
Once in a health record, you can switch the view to other records linked to your account. Click the circle with your initials on it (in the upper-right corner of the screen). Other records that you have linked are displayed. Click a name to switch the view.